



Central Construction Contract Letting Process

Randy Garris
State Contract Officer
July 2015

Pre-Advertisement

- Plan Review
- Proposal/Specifications development
- Contract Time and ICT's specific to the project
- DBE/MBE/WBE contract goals
- Development of Engineer's Estimate

Advertisement

- 4 weeks typical (8 weeks on major projects)
- Legal advertisement in 6 Newspapers across the state
- Invitation to Bid e-mailed to all prequalified contractors
- Post all information on Connect NCDOT Bidding & Letting site as it becomes available (pre and post letting)

Bid Opening

- Third Tuesday of each month
- Bids submitted electronically
- NCDOT downloads bids at 2:00pm and publically broadcasts all bids via Livestream
- Prepare associated letting reports (ITEMC, Bid Tabulations, etc.)

Bid Evaluation

- Low bids between +10% to -15% of the Engineer's Estimate are considered to be within an acceptable range for award
- Low bids greater than 10% above or more than 15% below the Engineer's Estimate require additional evaluation
- Review Engineer's Estimate, gather feedback from bidding contractors
- ITEM C with State Estimating Engineer's remarks provided to Bid Review Committee

Bid Review Committee

- Committee representation (Program Development, Construction, Pre-Construction, Rail Division, Technical Services, and FHWA)
- Committee deliberates on projects that fall outside the acceptable range for award
- Committee Recommendations
 - award/reject
 - award pending finding of Good Faith

Goal Compliance Committee

- Committee representation (Construction, Rail Division, Technical Services, Equal Opportunity and Workforce Services, and FHWA)
- Committee evaluates the Contractors attempts to meet the DBE/MBE/WBE contract goal (Good Faith Effort)
- Staff review and comments presented to Committee for deliberation prior to voting
- Committee Recommendations
 - good faith/non-good faith
- Appeal Process

Secretary Approval

- Award/Rejection recommendations to the Secretary for approval
- Presented to the Board as information
- Issue Award/Rejection letters

Contract Execution

- Contract Bonds and Contract Execution
Signature Sheets received from successful bidder
- Contract transmitted to the AG's office for approval
- Final Contract execution by the State Contract Officer

Questions??